

## CONTRACT APPROVAL MATRIX

	<b>\$10,000 and under</b>	<b>\$10,001 to \$50,000</b>	<b>\$50,001 and over</b>
<b>Service Contracts</b>	All Deputy City Managers and all Department Directors	City Manager	City Council
	<b>\$25,000 and under</b>	<b>\$25,001 to \$300,000</b>	<b>\$300,001 and over</b>
<b>Construction/Repair Contracts</b>	All Deputy City Managers and the following Department Directors (Community Development, Fire, General Services, Parks & Recreation, Police, Public Works, Solid Waste, Transportation, and Water Management)	City Manager	City Council
		<b>\$300,000 and under</b>	<b>\$300,001 and over</b>
<b>Purchasing Contracts</b>		Finance Director	City Council
		<b>\$50,000 and under</b>	<b>\$50,001 and over</b>
<b>Electric Utilities</b>		All Deputy City Managers and the following Department Directors (General Services, Parks & Recreation, Public Works, Transportation, and Water Management)	City Council

## THRESHOLD MATRIX

Requirement	Method	Advertising	Threshold	NC State Statute	City Policy
<b>Formal Bids</b>					
Construction or repair contracts	Bid	Yes	\$500,000 and above	G.S. 143-129	FP 502.01
Purchase of apparatus, supplies, materials, and equipment	Bid	Yes	\$90,000 and above	G.S. 143-129	FP 501.01
<b>Informal Bids</b>					
Construction or repair contracts	Quote and/or bid	Optional	\$30,000 to formal limit	G.S. 143-131	FP 502.01
Purchase of apparatus, supplies, materials, and equipment	Quote and/or bid	Optional	\$30,000 to formal limit	G.S. 143-131	FP 501.01
<b>Construction methods authorized for building projects</b>			Over \$300,000	G.S. 143-128	
Separate prime					
Single prime					
Dual bidding					
Construction manager at risk					
<b>Minority-business enterprise requirements</b>					
Building projects					
Projects with state funding			\$100,000 or more	G.S. 143-128.2(a)	
Locally funded projects			Over \$300,000	G.S. 143-128.2(a)	
Projects in the informal range			\$30,000 to \$500,000	G.S. 143-131(b)	
<b>Limit on use of own forces</b>			Not to exceed		
Construction or repair contracts			\$125,000 (total project) or \$50,000 (labor only)	G.S. 143-135	
<b>Bid bond or deposit</b>					
Construction or repair contracts			\$500,00 and above	G.S. 143-129(b)	
Purchase of apparatus, supplies, materials, and equipment			Not required		
<b>Performance/Payment Bonds</b>					
Construction or repair contracts			Projects over \$300,000 for each contract over \$50,000	G.S. 143-129(c) G.S. 44A-26	
Purchase of apparatus, supplies, materials, and equipment			Not required		
<b>General contractor's license</b>			\$30,000 and above	G.S. 87-1	
<b>Use of registered architect or engineer required</b>					
Nonstructural work			\$300,000 and above	G.S. 133-1.1(a)	
Structural repair or new construction			\$135,000 and above		
Repair work affecting life safety systems			\$100,000 and above		
<b>Selection of architect, engineer, surveyor, or construction manager at risk</b>					
"Best Qualified" selection procedure	Request for Qualifications	Yes	All contracts unless exempted	G.S. 143-64.31	FP 504.01
Exemption authorized			Projects where estimated fee is less than \$30,000 or other projects in the sole discretion of the city	G.S. 143-64.32	FP 504.01
<b>Services</b>					
Service contracts	Request for Proposals	Yes	\$50,00 or more	N/A	FP 505.01
	Request for Proposals	Optional	\$10,000 to \$49,999	N/A	FP 505.01
	Request for Proposal or quotations	Optional	Under \$10,000	N/A	FP 505.01